

Community Meeting Spaces

Last Updated: Summer 2018

Scuppernong Bookstore

Address	304 S Elm St, Greensboro, NC 27401
Website	https://www.scuppernongbooks.com/
Reservation Contact	336.763.1919
To Reserve	Complete the Event Request Form
Seating Arrangement	Meeting table 10-12 people or classroom style about 40. Not a closed space.
Food	No outside food/drink permitted, cafe & catering options available
AV	Projector and screen provided. No laptop provided.
Public WiFi	Yes
Cost	None, but they highly encourage purchasing something from their store to help the space to remain available
Hours	M-Sa. 10am - 9pm; Su: Noon - 6pm
Parking	Street parking only

Community Foundation of Greater Greensboro

Address	330 S Greene St #100, Greensboro, NC 27401
Website	https://www.cfgg.org/
Reservation Contact	Amy Plyler 336.379.9100 X110
To Reserve	Contact Amy Plyler
Seating Arrangement	Boardroom style, tables making a large rectangle (flexible but heavy)
Food	
AV	Flat-screen monitor
Public WiFi	Yes
Cost	No
Hours	M-F 8am-5pm

Parking	Includes parking pass for free parking
---------	--

HQ Greensboro

Address	111 W. Lewis St., Greensboro, NC 27406
Website	http://hqqreensboro.com/
Reservation Contact	336-365-1043, info@hqqreensboro.com
To Reserve	Complete the Rental Form *If the event is connected to the Institute for Community and Economic Engagement, email Lori Kniffin, lekniffi@uncg.edu first
Seating Arrangement	Differs by room
Food	No food restrictions
AV	Differs by room
Public WiFi	Yes
Cost	Yes, varies by room https://hqqreensboro.com/renting/ *Fees may be waived if the event is connected to the Institute for Community and Economic Engagement
Hours	M-F 9am-5pm
Parking	Street parking only

Greensboro Project Space

Address	219 W Lewis St, Greensboro, NC 27406
Website	http://www.greensboroprojectspace.com/
Reservation Contact	Adam Carlin, ajcarlin@uncg.edu , 845-405-9159
To Reserve	Contact Adam Carlin
Seating Arrangement	Flexible, chairs only. Seats 10 upstairs. Can accommodate 85 in mingling capacity downstairs (chairs may reduce that number)
Food	No food restrictions
AV	No
Public WiFi	Yes

Cost	None
Hours	GPS is open from 11am-4pm M, W, Th, & F. Events may be scheduled during our outside of these times. Availability for events will depend on the GPS openings and performances and staff availability.
Parking	Street parking only

Greensboro Public Library

Address	See here for a list of public library locations and phone numbers.
Website	https://library.greensboro-nc.gov/home
Reservation Contact	Call library branch directly.
To Reserve	Go in person to sign a contract. Must be a nonprofit group or agency to reserve space and can only have up to 3 reservations at a time. UNCG allowed if it is free and open to the public.
Seating Arrangement	Seating varies by branch.
Food	Store bought, not homemade, or caterers approved by the Guilford County Health Department
AV	No
Public WiFi	Yes
Cost	None
Hours	M - Th 9am-9pm, F - Sa 9am-6pm, Su. 2pm-6pm (Central Library remains open until 9pm F)
Parking	Many have parking lots available, varies by branch.

*All Greensboro Public libraries have the same contract. Seating arrangement/ room size may vary.

Common Grounds

Address	602 S Elam Ave, Greensboro, NC 27403
Website	http://commongrounds.coffee/
Reservation Contact	(336) 698-3888
To Reserve	Call
Seating Arrangement	Middle room- sofa room - 10-15 people

Food	No outside drink permitted, cafe options available. Food can be brought in.
AV	Television provided, must supply your own laptop.
Public WiFi	Yes
Cost	None, but they highly encourage purchasing something from their store to help the space to remain available
Hours	M-T 7am-9pm, W-7am-10pm, Th-Sa 7am-11pm, Sunday 8am-8pm
Parking	Parking lot and street parking

University Teaching and Learning Commons

Address	100 West Market St, Suite 100F, Greensboro, NC 27412
Website	http://utlc.uncg.edu/teaching/utlc-meeting-spaces
Reservation Contact	Katherine Stamey, ksstamey@uncg.edu
To Reserve	E-mail
Seating Arrangement	49 people or 24 meeting style
Food	Food is allowed provided you have indicated your event will have food on the reservation form.
AV	SmartBoard, computer, projector, media player, and video conference
Public WiFi	Yes
Cost	No
Hours	Not available 9am-3pm weekdays
Parking	

Alumni House

Address	Alumni House, 404 College Ave, Greensboro, NC 27412
Website	http://www.alumni.uncg.edu/s/1659/index.aspx?sid=1659&gid=2&pgid=390
Reservation Contact	John Comer, Alumni House Manager
To Reserve	336-256-1466 or jfcomer@uncg.edu

Seating Arrangement	Pecky Cypress Room
Food	Free to use any catering service
AV	Yes
Public WiFi	Yes
Cost	No cost for space during business hours
Hours	Not available 9am-3pm weekdays
Parking	